**Policy coversheet description**

(This is intended as a brief description of essential facts and views that would engage interests of an advocate or political staffer/member. It is based on a cabinet coversheet and assumes that the final document will be no longer that 2 pages, so it can be quickly scanned and read)

**Policy Status:** New or change to existing/recent

**Portfolio**: (minister and portfolio; level of government)

**Brief description of the proposed policy:**

**Why are these changes needed?**

**Who benefits/gains from the policy proposal?**

**Who may lose from the policy proposal?**

**Does your policy have either major party's support?**

**Other groups and categories of people supportive of your proposal?**

**Groups and categories that would oppose it? If so, why?**

**Will extra costs will be incurred?** (do you have an estimated amount)

**Timeline for the proposal to be implemented**

**Do you have statistics and/or further details available to be shared with interested parties?**

**Contact details if prepared to further engage and provide more details with users**

**Contact details for our use (if not above)**

**Keywords/search terms for identifying the policy:**